

**Information Security Committee  
Minutes – 4/10/08**

Present: C. Tianen, Chair, J. Claudio, M. Day, A. Dobson, R. Duca, T. Ferris, B. Flynn, L. Poirier, H. Kahn, H. Schmidt, T. Poon, D. Yano-Fong

Absent: O. Bawa, J. Easterbrook, J. Fritz, A. Saggio, R. Slaughter, E. Terrazas, M. Ye

Guests: Virginia Hodge – Privacy Office

Staff: J. Evind, S. Lau, S. Schluntz, R. Trott

The March, 2008 minutes were approved.

There were no presentations on NAC this month. However, Carl has been in talks with Bradford Networks (the company that is providing NAC for the Medical Center) and they will be asked to speak at a future meeting. Additionally, NAC is a topic at the May Educause meeting which Carl is attending.

By May 1, ENS and EIS will have established an MOU regarding what systems will and will not be used for and the upper limit of expandability for the border firewall. Work will then be scheduled.

Now that power to the server room has been resolved, the new data repository for the IDS can be put into production. EIS is looking for other departments to volunteer to host nodes to help gather additional information.

EIS is currently piloting and drafting documentation for the Pointsec encryption solution. It will be rolled out to campus in May. MyAccess does not yet integrate with PGP, so the roll out for that encryption product will likely take place in the fall.

Member Lynn Poirier mentioned that UDAR has purchased PGP and is encrypting their document management system as well as personal and shared drives of staff. The cost was \$80K including one server and a consultant to set it up.

Incident metrics for February and March 2008 were provided. Members praised this addition to the monthly meetings and asked for definitions of the event types.

The new, reorganized HIPAA website was reviewed (<http://hipaa.ucsf.edu/>). The site is maintained by the Privacy Office.

The Privacy Office and EIS have been working together to streamline the process for incidents in an effort to reduce confusion and delay. Eugene Lau, the compliance coordinator for the Office of Research, is helping on this project. Member Lynn Poirier offered to help as well. The process may be ready to publish in May.

A draft exception process to the Unified UCSF Enterprise Password Standard was shared. Members commented that an exception process should only exist for systems (not individuals). Staff are confused over the seemingly random and conflicting messages about passwords and single sign on. The committee asked for a milestone report on MyAccess at the next meeting.

Per Policy 650-16, the minimum security standards are to be reviewed, updated for applicability, and approved by the ISC annually. A draft revision was distributed, but time did not allow a full review. The minimum security standards will be reviewed at the next meeting.